



HIP HEALTH PLAN OF NEW YORK ■ HIP INSURANCE COMPANY OF NEW YORK
55 WATER STREET, NEW YORK, NY 10041-8190

Dear Parent(s) or Guardian(s):

We are writing to inform you that the Brooklyn Mental Health Center at 195 Montague Street, Brooklyn, New York, will be closing for patient care on May 30, 2008. Outpatient mental health services will no longer be provided at this location after this date.

HIP Health Plan of New York is committed to assisting your child with the transition to a new mental health professional. HIP maintains an extensive network of individual mental health professionals and contracted agencies conveniently located throughout New York City and Long Island. Your child's therapist will help you make a suitable selection and assist in the transfer of his/her medical records to a new mental health practitioner. At your child's next visit, please discuss options for continuing care with a new mental health professional or call the Brooklyn Mental Health Center at **1-718-834-1500**, Monday through Friday between 9 am and 5 pm to arrange an appointment to discuss moving your child's care.

If you have already discontinued care but wish to review your child's future needs, you may speak with a mental health specialist by calling **1-718-834-1500**. Specialists are available between 9 am and 5 pm, Monday through Friday until June 13, 2008. After June 13, please use the following resources to address all future questions and concerns regarding mental health services:

- For assistance in locating nearby mental health practitioners and/or to obtain or transfer medical records, please call **1-888-447-2526**, Monday through Friday, 9 am to 5 pm. Records of members not currently in treatment will be archived as appropriate, in compliance with HIPAA patient privacy regulations.
- For assistance with social support needs, please call **1-800-447-0769**, Monday through Friday, 9 am to 5 pm.
- For urgently needed mental health care after hours, please call **1-888-447-2526**.

We do not anticipate any disruption in services and will work to make this transition as seamless as possible.

Best in health,

Leonard Reich, Ph.D.
Vice President for Behavioral Health



Commercial HMO and POS
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